

## Otis Library Building Committee Meeting Minutes

Wednesday, February 18th

5:30 PM, Zoom

Members present: Sue Brofman, Stephanie Skinner, Steve Barry, Stacey, Tom Burke, Katelyn Chaffee

Whit from TSKP. Adam & Steve from Downes. Brandi also attended.

Sue called the meeting to order at 5:30 pm.

The group approved the 1.7.26 meeting minutes.

### Construction:

- Steve from Downes provided an overall update on the project. The document is due back from estimating any minute. Then Downes will go through it with MBLC to determine eligible costs.

### Grants:

- Stephanie gave a grant update. We have at least four grants pending with additional submissions being worked on. There are larger grants on the horizon for later this year due to the spend time restrictions.
- A coordinated fundraising event is also in the works by the team.

### Public Input:

- Facebook proves to be a valuable means of sharing information. The group will continue with posts to address citizen questions.
- A flyer has been created for community meetings. Once dates are finalized, they will be distributed.
- The group discussed putting a sign up at the site of the library.

The meeting was adjourned at 6:10 pm.

Respectfully Submitted,  
Katelyn Chaffee, Secretary

### Next Meeting:

Wednesday, March 11th at 5:30pm